भा.क.नि.
CCI

भारतीय कपास निगम लिमिटेड
THE COTTON CORPORATION OF INDIA LTD.
भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
(A Government of India Undertaking, Affiliated Ministry of Textiles)

सूचना का अधिकार

प्रशासकीय एवं पंजीकृत कार्यालय कपास भवन :, प्लॉट न3.ए, सेक्टर न10., सी बी डी बेलापुर , नवी मुंबई614 400-
Admn & Registered Office : Kapas Bhavan , Plot No. 3A, Sector- 10, CBD Belapur, Navi Mumbai -400 614
निगमित पहचान संख्या :U51490MH1970GOI14733
दूरभाष् /PHONE:27579217ग्राम/GRAM:COTCORPINDफैक्स/FAX:(022)27576030-9219-6069
E-mail: headoffice@cotcorp.com **Web site:** http://www.cotcorp.org.in,http://www.ministryoftextiles.gov.in

No.CCI/HO/CA/Annual Report Printing/2023-24 21/08/2023

TENDER NOTICE

The Cotton Corporation of India Ltd., invites Quotation from reputed & experienced agencies /firms/individuals for Printing 200 copies of 53rd Annual Report 2022-23 at Kapas Bhavan CBD Belapur 400614.

Sr. No	Particulars of the work	Blank Tender Document Cost in Rs	E.M.D in Rs.	Date of completion after Issuance of Work Order
I	Printing 200 copies of 53rd Annual Report 2022-23 at Kapas Bhavan. (4 Cover Page and 280 Inner Page)	NIL	**5000/-**	The work should be completed and delivered within 30 days from the providing the necessary inputs for Printing of annual Report.

1. Interested Agencies/Firm may visit the location during all office working days i.e Monday to Friday between 10:00 a.m. to 5:00 p.m. from 22.08.2023 to 11.09.2023 by intimation to The Cotton Corporation of India Ltd. , Kapas Bhavan Plot No. 3A, Sector-10, CBD Belapur, Navi Mumbai- 400 614 CCI Office contact No. 022-27579217 Extension No. 605/606 or Annual Report of Previous Year may be downloaded from Web site: https://cotcorp.org.in/Annual_Report.aspx

2. The interested agency/Firm may submit their bids in the enclosed format on or before 12.09.2023, 3.00 p.m. at 6th Floor Kapas Bhavan, Navi Mumbai. Bid also can be sent through postal/courier. However, bid received after 12.09.2023, 3.00 p.m. will not be considerd.

3. Earnest money amounting to Rs. 5,000/- (Five Thousand Rupees only) in the form of Crossed Demand Draft/ drawn on any of the scheduled Banks in favour of THE COTTON CORPORATION OF INDIA LTD., payable at Mumbai must be deposited after the work is allotted. MSE's registered firms shall enclose self-attested copy of registration for exemption of EMD for participating in tender, however, if work is allotted, then EMD has to be deposited.

4. Quotations shall be opened on the same day i.e. on **12.09.2023 at 3.00 p.m.**

5. Corporation reserves its right to accept or reject any quotation (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.

Chief General Manager (Fin)

भारतीय कपास निगम लिमिटेड
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भारत सरकार का उपक्रम वस्त्र मंत्रालय के अंतर्गत
(A Government of India Undertaking, Affiliated Ministry of Textiles)

प्रशासकीय एवं पंजीकृत कार्यालय कपास भवन :, प्लॉट न3.ए, सेक्टर न10., सी बी डी बेलापुर , नवी मुंबई614 400-
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E-mail: headoffice@cotcorp.com **Web site:** http://www.cotcorp.org.in,http://www.ministryoftextiles.gov.in

No.CCI/HO/CA/Annual Report Printing/2023-24 21/08/2023

Technical Bid – I
(should be enclosed with envelope marked " A ")

TECHNICAL SPECIFICATIONS :

For printing of Printing of 200 copies of 53rd Annual Report 2022-23 of the Cotton Corporation of India Ltd.

Sr.No.	Description	Details
1.	Paper size	A-4 size 8.5'' X 11.5''(close) 17"x11" (open)
2.	No .of copies	200 copies
3.	No. of pages	4 Cover Page and 280 Inner Page
4.	Printing specification	In diglot containing approximately 4 cover pages + 272 inside text pages (as per earlier Annual Report)
5.	Paper specifications	a. Laminated cover page in 4 colors on 300 gsm Foreign art card. b. Inner text 272 pages in 2 colors on 100 gsm Paper on glossy finish. c. Inner text 8 pages in 4 colors on 100 gsm paper on glossy finish. d. Printing of 9 color photographs. e. Perfect binding. f. Increase/Decrease in number of copies/pages/ photos should be payable on prorata basis.
6.	Language	Bilingual (English & Hindi)
7.	Printing Process	Designing, processing, plate making, printing in four colours, cover lamination, scanning of b/w & colour photos and perfect binding.
8.	Completion	The work shall be completed & delivered within 30 days from the providing the necessary inputs for Printing of annual Report.
9.	Quality	The annual report should be similar to 53rd Annual Report (Annual Report of previous year is available on our website- https://cotcorp.org.in/Annual Report.aspx Physical copy may be obtained from our Head Office as per the address already stated.

Date : **Seal and Signature of Tenderer**
Place :

TECHNICAL BID – I

Technical Eligibility Criteria:

1. Name of the firm with address:	M/s. _____ Official Address: _____ _____ City:-_____PIN: - Tel. No. (O) _____ (R) _____ Mobile No. _____
1. Vendor must have an office/branch office located in Navi Mumbai/ Mumbai / Thane.	Office Address:
3. Earnest Money Deposit Amount & their details: Drawn on any scheduled bank	Rs.5,000/- (Rupees Five Thousand only) drawn on_____ Vide DD/PO No._____ date_____ _____ in favour of The Cotton Corporation of India Ltd. Mumbai/ Navi Mumbai is enclosed.
4. A Self attested Copy of their registration under NSIC (The National Small Industries Corporation Ltd.)/MSEs (Micro and Small Enterprises) or MSEs owned by SC/ST entrepreneurs	Registration No. under NSIC _____ Whether MSEs owned by SC/ST Yes / No Entrepreneurs
5. Registration with various authorities and their Nos. *(Self attested Copies of the same shall be enclosed)*	A. PAN No._____ B. GST No. _____

6. Experience Certificates The agency should have carried out at least two similar type of work in last three years of any Govt./PSU/Reputed Private Sector Company. *(Self attested copies of work order/ work completion certificate along with said printed material must be enclosed.)*	1.Name and address of the Agency: _____ Nature of Work Execution:_____ Period From _____to _____ 2.Name and address of the Agency: _____ Nature of Work Execution:_____ Period From _____to _____

Date: **Seal and Signature of Tenderer**

Place:

THE COTTON CORPORATION OF INDIA LTD.

CBD Belapur, Navi Mumbai - 400 614.

TERMS AND CONDITIONS:

1.	Evaluation of Technical Bid-I shall be as per technical elegibility criteria and Finacial Bids-II shall be opened of those tenderer who qualifies technically as per Technical Bid-I .
2.	Design and Art work of cover page and inner text, processing plate making, printing, packing and delivery at our office shall be vendor's responsibility. Art and design work shall be shown to CCI for approval before printing. The printer should use copyright free images or should obtain copy right for using any images for designing of cover page of Annual Report.
3.	Vendor must have an office/branch office located in Navi Mumbai/ Mumbai / Thane.
4.	a) Earnest Money deposit amounting to **Rs.5000/-** (Rupees Five Thousand only) in the form of Crossed Demand Draft/Pay Order drawn on any scheduled Banks in favour of "The Cotton Corporation of India Ltd." payable at Mumbai/Navi Mumbai must accompany the Technical Bid-I. The EMD of the unsuccessful bidders will be refunded without any interest. b) If the tenderer is registered under NSIC (The National Small Industries Corporation Ltd.)/MSEs (Micro and Small Enterprises) or MSEs owned by SC/ST entrepreneurs should enclose self attested copies of their registration along with the Technical Bid-I. Such tenderers shall be exempted for payment of earnest money deposit.
5.	If the tenderer neglects or refuses for their rates quoted after submission of their tender to comply with the above conditions or any of them, the earnest money deposit already paid shall be forfeited. Further, if the sucessful tenderer refuses to supply or do not execute the printing order the earnest money deposited shall be forfeited and future business dealings shall be restricted for 5 years.
6.	The party who has been banned by CCI for future business dealings will not be entitled to participate in this tender.
7.	Rates should be quoted inclusive of all taxes, transportation etc., delivery at Kapas Bhavan, 6th Floor, Plot no. 3A, Sector 10, CBD Belapur, Navi Mumbai 400614.
8.	The tenderer should enclose self attested copies of their GST and PAN No.
9.	No escalation in rate shall be considered during the work contract period.
10.	Interested parties may visit the office before quoting their unit rate to understand the nature of work.
11.	Extension of time for completion of work shall not be granted except under natural calamities and other unseen reasons.
12.	Draft copy shall be submitted for approval to the Corporation within 30 days from the providing the necessary inputs for Printing of annual Report. The Final printed annual report should be completed and delivered within 7 days from the date of final approval. If not supplied within stipulated period then liquidity damage will be @1% per week or part thereof subject to maximum of 10%.
13.	The Corporation shall release payment after satisfactory completion, delivery of the Annual Report and on receipt of bill within 10 days. TDS shall be deducted as per applicable rate.
14.	The Corporation reserves its right to accept or reject any tender (s). However, tenderer may seek the reasons for rejection of their tender from the Corporation.
15.	If the work of party is found satisfactory, the Corporation may award printing work at the same rate and same terms and conditions annually up to next two years i.e. for the F.Y 2023-24 & 2024-25.

Chief General Manager (Fin)

(should be submitted on letter head of the reputed & experienced firms)

Date: _____

To,
The Cotton Corporation of India Ltd.,
Kapas Bhavan, Plot No.3A, Sector-10,
CBD, Belapur
Navi Mumbai- 400614

Sub: **Submission of tender for Printing of Annual Report.**

Dear Sir,

1 I/We have read and understood all the terms & conditions of the tender notice vide ref. no. CCI/HO/CA/AR 2023-24/ dated 21.08.2023 and other instructions and hereby undertake to abide by them.

2 I/We are enclosing herewith, Demand Draft/ Pay Order No. _____ dated. _____ for Rs.5,000/- (Rupees Five thousand only) drawn on _____ towards earnest money deposit.

Or

I/We are enclosing herewith self attested copies of registration under the NSIC (The National Small Industries Corporation Ltd.)/MSEs (Micro and Small Enterprises).

3 I/We have filled and signed each page of the tender document and the same is enclosed herewith.

4 I/We hereby declare that tender document has been downloaded from CCI website www.cotcorp.gov.in/www.eprocure.gov.in and it is submitted in original without any alterations/modifications/ deletions/additions.

Seal and Signature of tenderer

Name

Full address:

भारतीय कपास निगम लिमिटेड,

THE COTTON CORPORATION OF INDIA LTD.

कपास भवन, सी बी डी बेलापूर,

KAPAS BHAVAN, CBD, BELAPUR,

नवी मुंबई - 400 614

NAVI MUMBAI – 400 614.

TENDER DOCUMENT FOR

Printing of 53rd Annual Report of The Cotton Corporation of India Ltd. – 200 copies

FINANCIAL BID –II

(should be placed in envelope marked " B ")

Party should submit FINANCIAL BID on their **letterhead)**

To,
Chief General Manager (Fin)
The Cotton Corporation of India Ltd.,
Kapas Bhavan,
Plot No.3A, Sector 10,
CBD Belapur,
NAVI MUMBAI – 400 614

Date :

Sir,

Sub: **Submission of tender for printing of 200 copies of 53rd Annual Report of the Cotton Corporaiton of India Ltd.**

Ref **: Your tender notice no. CCI/HO/CA/AR 22-23/2023 dated 21st August 2023**

We are submitting our offer for the said work as below:-

Sl. No.	Description	Qty	Unit rate (per copy) in Rs (Including GST)	Total Amount (of 200 copies) in Rs.
I	II	III	IV	V
1.	Printing of 200 copies of 53rd Annual Report 2022-23 of the Cotton Corporation of India Ltd. in diglot containing 4 Cover Page and 280 Inner Page	200 copies		

1. Increase/decrease in number of copies/pages/photos should be payable on prorata basis.
2. Additional copies of Annual Report, if required will be printed at the rate as per above rate within 7 days from the placing of additional order. No hike will be considered for additional Annual Report.
3. The delivery of printed copies should be made within 30 days from the providing the necessary inputs for Printing of annual Report. The vendor will have to delivery 200 copies at the Cotton Corporation of India Ltd., Kapas Bhawan, Plot No. 3A, Sector 10, CBD Belapur, Navi Mumbai. No separate delivery charges will be payable to vendor.
4. GST no. of the Cotton Corporation of India Ltd. is 27AAACT4053B1ZS. GST No. of the Corporation should be mentioned on the final Invoice for payment.

Date : **Seal and Signature of Tenderer**
Place :